

## Application for Site Plan Development Approval

Sketch Plan: \_\_\_\_ Date: \_\_\_\_\_ Final: \_\_\_\_ Date: \_\_\_\_\_

Name of proposed development \_\_\_\_\_

**Applicant:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Plans Prepared by:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Owner** (if different): (If more than one owner, provide information for each)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Ownership intentions, i.e., purchase options: \_\_\_\_\_

Location of site \_\_\_\_\_

Tax map description \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Local, County, State and Federal permits / approvals needed (list type and appropriate department)

\_\_\_\_\_  
\_\_\_\_\_

Proposed use(s) of site: \_\_\_\_\_

\_\_\_\_\_

Total site area (square feet or acres): \_\_\_\_\_

Anticipated construction time: \_\_\_\_\_

Will development be staged: \_\_\_\_\_

Current land use of site (agriculture, commercial, undeveloped, etc.): \_\_\_\_\_

Current condition of site (buildings, brush, etc.): \_\_\_\_\_

\_\_\_\_\_

Character of surrounding lands (suburban, agriculture, wetlands, etc.): \_\_\_\_\_

Estimated cost of proposed improvement: \$ \_\_\_\_\_

Anticipated increase in number of residents, shoppers, employees, etc. (as applicable): \_\_\_\_\_

\_\_\_\_\_

Hours of operation expected: \_\_\_\_\_

## Application for Site Plan Development Continued

Describe proposed use, including primary and secondary uses; ground floor area; height; and number of stories for each building:

- For residential buildings include number of dwelling units by size (efficiency, one-bedroom, two-bedroom, three- or more bedrooms) and number of parking spaces to be provided.
  - For nonresidential buildings, include total floor area and total sales area; number of automobile and truck parking spaces.
  - Other proposal structures.
- (use separate sheet if needed)

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

### Planning Board Decision:

Approved                 Disapproved                 Approved with Modification

Comments: \_\_\_\_\_

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Planning Board Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

## Site Plan Development Checklist

**Proposed Development:** \_\_\_\_\_

**Name Applicant / Owner:** \_\_\_\_\_ / \_\_\_\_\_

### Technical Considerations

### Item Satisfied

Drawings – 11” x 17” or smaller are preferred

\_\_\_\_\_

North arrow, scale, date

\_\_\_\_\_

Property boundaries and abutting owners

\_\_\_\_\_

Existing buildings (and within 150')

\_\_\_\_\_

Drainage plan

\_\_\_\_\_

Design/Const. type, use and dimensions of buildings

\_\_\_\_\_

Design/Const. type, access and egress of parking and loading areas

\_\_\_\_\_

Pedestrian access

\_\_\_\_\_

Outdoor storage (if any)

\_\_\_\_\_

Location, design and const. of site improvements

\_\_\_\_\_

Description of sewage disposal methods

\_\_\_\_\_

Description of water supply

\_\_\_\_\_

Location of fire zones and supplies (hydrant, fire pond)

\_\_\_\_\_

Location, design/const. of energy facilities (elect., gas, solar)

\_\_\_\_\_

Location, design/const. of signs

\_\_\_\_\_

Location/development of buffer areas

\_\_\_\_\_

Location/design of lighting

\_\_\_\_\_

Identification and amount of retail or commercial space

\_\_\_\_\_

General landscaping and planting plans

\_\_\_\_\_

Project construction schedule (estimated)

\_\_\_\_\_

Identify other permits (State, Federal)

\_\_\_\_\_

Record of other permit application (State, Federal)

\_\_\_\_\_

Environmental Assessment Form

\_\_\_\_\_

Agriculture Data Statement

\_\_\_\_\_

### Procedural Sequence

### Date

Initial contact with enforcement officer

\_\_\_\_\_

Request for Sketch Plan conference

\_\_\_\_\_

Sketch Plan conference

\_\_\_\_\_

Application for Site Plan Approval

\_\_\_\_\_

Fee paid

\_\_\_\_\_

Documentation submitted

\_\_\_\_\_

County review (239)

\_\_\_\_\_

Public hearing notice

\_\_\_\_\_

Public hearing

\_\_\_\_\_

Site Plan Review decision

\_\_\_\_\_

Application Resubmitted

\_\_\_\_\_

Site Plan Review decision

\_\_\_\_\_