



Town of Candor
101 Owego Road
Candor, New York 13743

Pavilion Use Application

Today's Date: _____ Date(s) Requested: _____

Information About Your Group:

Name of Organization or Individual: _____

Time: _____ to _____ Person in charge: _____

Mailing Address: _____

Telephone: (day) _____ (night) _____

Information About Your Intended Use:

Purpose of use: _____

Total participants expected: Adults: _____ Children: _____

Total participants expected that are not Town of Candor residents: _____

Is an admission fee charged? Yes _____ No _____

If yes, what will proceeds be used for? _____

Do you require use of pavilion bathrooms? Yes _____ N/A _____ No _____ N/A _____

If yes, then check in the amount of \$ N/A should be made payable to Town of Candor

Agreement:

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she, on behalf of Name of Organization does hereby covenant and agree to defend, indemnify and hold harmless the Municipality from and against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Municipality's property, facilities and/or services by Organization.

Signature of Organizations Representative: _____

Mail or drop off completed form to Candor Town Hall

For further information contact: Candor Town Clerk @ 607-659-3175 x1 or e-mail
townclerk@townofcandor.org

Pavilion Use Requirements:

The pavilion will be available on a first come first serve basis unless an application is on file with the Town of Candor.

1. Individuals or Organizations wishing to reserve the pavilion shall first apply on the prescribed form. The Town of Candor or its designee has final authority on approval.
2. In the event of inclement weather, the Town of Candor or its designee has the final authority on whether pavilion is useable.
3. Alcohol shall not be brought onto municipal facilities (Pavilion) without a permit. Copy of State permit must be submitted with pavilion use application.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
6. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. If Town personnel are not available, make sure all doors are locked and lights are turned out when leaving.
7. Individuals or Organizations using the facilities must clean-up afterwards.
8. Reservations may be revoked at any time.
9. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
10. The fee for bathrooms is \$ N/A payable before use begins.
11. The appropriate authority must be contacted in the event of an emergency.
12. When required, users must provide the following insurance prior to using facilities.
(Failure to do so prior to use will result in revocation of your reservation)

Commercial Users:

- A. The user hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:
 - be an insurance policy from an A.M. Best rated "secured" New York State licensed insurer;
 - contain a 30 day notice of cancellation;
 - state that the organization's coverage shall be primary coverage for the Municipality, its Board, Employees and Volunteers; and
 - additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance:
 - Commercial General Liability Insurance
 - \$1,000,000 per occurrence / \$2,000,000 aggregate
- F. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

Individuals:

Required Insurance:

- Homeowners Insurance - Section Two - Liability: \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.

Signature of Organizations Representative: _____